



# **MEAP**

## **Coordinator Update**

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Office of Educational Assessment and Accountability – Michigan Educational Assessment Program – Vol. 2, No. 11 – April 21, 2005

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### **Preparing for Fall 2005 MEAP & MI-Access - Student Pre-ID Process**

A memorandum was sent earlier this month to LEA and ISD Superintendents regarding the process of pre-identifying students to be assessed this fall. Included with the memo was a "Response Form for Fall 2005 OEAA Pre-ID Options."

The form is due to be faxed to 517-335-1186 by **Monday, April 25, 2005**. It is critical that these forms be completed and returned on time in order to ensure provisions are made to generate Pre-ID materials for your school or district. If you are having difficulty locating the form or filling it out, please call the OEAA offices at 877-560-8378.

### **Spring 2005 High School Testing Materials Due Back**

This is a reminder that all spring 2005 high school materials are to be shipped back to the scoring contractor, Measurement Incorporated, by Friday, April 22, 2005. Materials shipped after Friday may not be processed in time to allow posting of tested rosters for the schools or districts involved.

Report processing for all districts will not be delayed due to late returns from a few. Please contact the MEAP office at 1-877-560-8378 if you are having difficulty with instructions for the return of materials.

### **Survey for the Fall 2005 OEAA Conference**

Planning is already underway for the Office of Educational Assessment and Accountability (OEAA) Fall 2005 Conference. The OEAA fall conference will now be a two-day conference, with the first day primarily devoted to MEAP, ELL and accountability issues. The second day will primarily focus on state assessment for students with disabilities (MEAP and MI-Access) and will replace the Fall MI-Access conferences.

We have created a survey to gather information on what is important to our customers so that we can address those issues. Your feedback is important and appreciated. It will be given careful consideration when putting together the agenda for the fall 2005 OEAA conference. The survey is located at <http://esrealitycheck.com/survey/index.asp?i=1584774> and is also available on the MI-Access ([www.mi.gov/mi-access](http://www.mi.gov/mi-access)) and the MEAP ([www.mi.gov/meap](http://www.mi.gov/meap)) web pages.

Thank you in advance for taking the time to complete the survey.

## Mark your calendar for the Fall 2005 OEAA Conferences

Following are the dates and locations for the Fall 2005 OEAA Conferences:

October 26 & 27 - Marquette, NMU

October 27 & 28 - Gaylord, Treetops Resort

November 1 & 2 - Livonia, Holiday Inn

November 7 & 8 - Sterling Heights, Sterling Inn

November 9 & 10 - Grand Rapids, DeVos Center

November 14 & 15 - Lansing, Lansing Center

Registration information will be available in late August.

## 2005 Michigan School Report Card

The Michigan School Report Card provides data on both the state accreditation system, Education YES! and on the federal requirements for Adequate Yearly Progress (AYP) under the federal No Child Left Behind (NCLB) Act. Data collection for the School Self Assessment is the first step in the 2005 School Report Card process. The following calendar has been prepared to let you know the schedule of important dates for the process of developing the 2005 Michigan Report School Card:

### Calendar for the 2005 Michigan School Report Card

	<b>Elementary and Middle Schools</b>	<b>High Schools</b>
MI-Plan opens for Data Collection on School Performance Indicators	April 18	
MI-Plan Data Collection on School Performance Indicators closes	May 23	
MEAP data available – data available on MEAP secure site	April 19	June 13
MI-Access Data Available – printed reports received by districts	June 3	
Report Card available to start appeals	June 6	June 15
Appeals Due	June 30	July 8
Data Corrections in Response to Appeals	July and early August	
Public Release of 2005 Michigan School Report Card	August 16	

A communication has been sent from the Department of Education regarding the 2005 School Report Card and updates to the School Self Assessment. The data collection window for the School Self Assessment will be April 18 through May 23. If you need help with a technical issue regarding the MI-Plan application, including resetting your password, please contact the DIT Education Help Desk at [Help-Desk@michigan.gov](mailto:Help-Desk@michigan.gov) or 517-335-0505. Please provide your name, telephone number, and fax number (with area code), e-mail address, district code, and district name.

If you have questions about the Michigan School Report Card, please contact Paul Bielawski, Manager of Accreditation and Accountability, in the Office of Educational Assessment and Accountability at [bielawp@michigan.gov](mailto:bielawp@michigan.gov) or at (517) 335-5784.

## Michigan Merit Award – Community Service Requirement

With the deadline for the first class of high school students required to perform community service to receive a Michigan Merit Award still 15 months away, the Department of Treasury is offering a **Sample Policy** and **Frequently Asked Questions** to high schools and students in the Class of 2006 and after. Go to [www.michigan.gov/meritaward](http://www.michigan.gov/meritaward), and then click on *Community Service*. The Michigan Merit Award Board adopted Resolution 2004-1 last August requiring students in the Class of 2006 and after to complete at least 40 hours of community service by June 30 of their graduation year in order to receive the award. The resolution asked local school districts to develop a community service policy that includes criteria for qualifying community service activities. Students in the Class of 2006 and after qualify for at least \$2,500 for college if they meet or exceed state standards on Michigan Educational Assessment Program (MEAP) high school tests, complete 40 hours of community service, and meet other eligibility requirements. Approximately 49,000 students qualify for Michigan Merit Awards each year. Please feel free to share this information with high school juniors and other underclassmen.

## MEAP Contact Information

MEAP email address: [meap@michigan.gov](mailto:meap@michigan.gov)

MEAP web site: [www.michigan.gov/meap](http://www.michigan.gov/meap)

MEAP Office local phone number: 517-373-8393

MEAP Office toll-free phone number: 877-560-8378

MEAP Office fax number: 517-335-1186

OEAA web site: [www.michigan.gov/oeaa](http://www.michigan.gov/oeaa)

OEAA secure database: [www.michigan.gov/meap-secure](http://www.michigan.gov/meap-secure)